



# TWENTYFIRST CENTURY MANAGEMENT SERVICES LIMITED

Registered Office: G-3, OLD NO.28-A, NEW NO.67, ELDAMS ROAD,  
ALWARPET, CHENNAI - 600 018  
TELEPHONE +91 44 24330006, FAX +91 44 24328252  
WEBSITE: www.tcms.bz; e-mail: Investors@tcms.bz  
CIN: L74210TN1986PLC012791

## NOTICE OF THE 38TH ANNUAL GENERAL MEETING AND INFORMATION REGARDING E-VOTING, RECORD DATE AND DIVIDEND

NOTICE IS HEREBY GIVEN THAT the 38th Annual General Meeting (AGM) of the members of the Company will be held on **Thursday, 8th August 2024 at 4.00 p.m.** through Video Conferencing (VC) / Other Audio-Visual Means (OAVM), in compliance with all the applicable provisions of the Companies Act, 2013 and the Rules made there under and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with all applicable circulars on the matter issued by the Ministry of Corporate Affairs (MCA) and Securities and Exchange Board of India (SEBI) to transact business as detailed in the Notice dated 4th July 2024.

The Company has electronically sent the Notice of the AGM along with the Explanatory Statement and Integrated Annual Report for the financial year 2023-24 on 8th July 2024 to all the members who have registered their e-mail addresses with the Company/Depositories/Depository Participants/Registrar and Share Transfer Agent. The Notice of the AGM and the Integrated Annual Report for the financial year 2023-24 are also available on the Company's website at [www.tcms.bz](http://www.tcms.bz) and on the website of Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively and on the website of National Securities Depository Limited (NSDL) at <https://evoting.nsdL.com>.

The Company has fixed Friday, 26th July 2024 as the Record Date to determine the Members entitled to receive the proposed Final Dividend of Rs: 2.50p per share of face value Rs.10/- each for the year ended March 31, 2024.

In accordance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided electronic voting facility to its members through LIPL. The details with respect to e-voting are as follows:

**Date and time of commencement of remote e-voting - Monday, 5th August 2024 at 9.00 A.M**

**Date and time of conclusion of remote e-voting - Wednesday, 7th August 2024 at 5.00 P.M.**

**Cut-off date for determining the eligibility for e-voting Friday, 2nd August 2024**

Members may note that only persons whose names appear in the Register of Members or the list of beneficial owners furnished by NSDL and Central Depository Services (India) Limited (CDSL) as on the aforesaid cut-off date i.e. Friday, 2nd August 2024 shall be entitled to vote on the resolutions as set out in the Notice. Once the vote on a resolution is cast by a member, he/she shall not be allowed to change the same subsequently. Remote e-voting will be disabled by LIPL after 5.00 p.m. on 7th August 2024. The Members who have cast their vote through remote e-voting may also attend the AGM but shall not be entitled to cast their vote again. The Members attending the AGM who have not cast their votes through remote e-voting will be able to vote through electronic voting facility provided by NSDL during the AGM. Members who have not registered their email address or those who have acquired shares after the dispatch of the Integrated Annual Report and who continue to hold shares as on the cut-off date i.e. Friday, 2nd August 2024 can obtain/generate the User Id and password as per the instructions provided in the Notice of the AGM. A person already registered for e-voting can use his/her existing User ID and password for casting the vote.

The process for registration of email id for obtaining Integrated Annual Report and updation of bank account details for receipt of dividend are explained in detail in the Notice of the AGM.

**In case of queries, members may refer to the Frequently Asked Questions (FAQ's) for members and e-voting manual for members at the downloads section of <https://instavote.linkintime.co.in> or contact LIPL at Tel: 022 - 49186000 or send email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in).**

### PAYMENT OF DIVIDEND

SEBI vide its Master -Circular No. SEBI/HO/MIRSD/ POD-1/P/CIR/2024137 dated May 7, 2024 read With SEBI Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024, has mandated that, with effect from April 1, 2024, dividend to shareholders who are holding shares in physical form shall be paid only through electronic mode. Such payment shall be made only after the shareholders furnish their PAN, contact details (postal address With PIN and mobile number), bank account details & specimen signature ("KYC details"). As per the aforesaid SEBI Circulars, members holding securities in physical form may note that any future dividend payable against their shareholding would be withheld if their KYC details are not updated with the RTA. To avoid delay in receiving dividend, members are requested to update their KYC details with their Depository Participants, in case the shares are held in dematerialised mode, and with the Company's Registrar and Share Transfer Agent, Link Intime India Private Limited, in case the shares are held in physical mode.

**By Order of the Board  
A.V.M. SUNDARAM**

**Place: Mumbai  
Date: 4th July 2024**

**Company Secretary and compliance officer**